

**MINUTES OF MIDYEAR BUDGET HEARING OF SAN MIGUEL COUNTY BOARD OF COMMISSIONERS HELD FRIDAY MARCH 1, 2013, BEGINNING AT 9:00 A.M.**

**CALL TO ORDER**

The San Miguel County Board of Commissioners held a Midyear Budget Hearing on Friday, March 1, 2013 at 9:00 a.m., at the San Miguel County Commission Chambers, County Courthouse 2<sup>nd</sup> floor, 500 West National Ave., Suite 200, Las Vegas, New Mexico 87701.

The agenda for the County Commission meeting was as follows:

**ROLL CALL:**

Chairman Nicolas T. Leger, Commissioners Marcellino A. Ortiz and Arthur J. Padilla were present. Vice-Chair Ron R. Ortega and Commissioner Gilbert Sena were absent.

The record will show a quorum was present.

**PLEDGE OF ALLEGIANCE:**

**SALUTATION TO THE NEW MEXICO STATE FLAG:**

**APPROVAL OF AGENDA**

Motion made by Commissioner Padilla to approve agenda. Second made by Commissioner Ortiz. Motion carried.

**1. BUDGET ADJUSTMENT 2013-03-01-F1, MIDYEAR REVIEW**

Finance Supervisor Melinda Gonzales advised the Commission during the months of January and February, the County Manager and Finance met with all departments to discuss midyear adjustments. Based on those hearings budget adjustments were made. The manager and finance supervisor presented the 2012-2013 operation budgets, provided explanation, and briefed Commission on existing and projected End of Year Fund cash balances. This information was provided to the Commission for information, questions, and approval.

County Clerk Melanie Y. Rivera  
County Assessor Elaine Estrada  
County Treasurer Bertha Bustamante  
Planning and Zoning Alex Tafoya  
Human Resources Kiki Arellano  
Fire Marshall Russell Pacheco  
OEM Dennis English  
DWI Wendy Armijo  
Warden Patrick Snedeker

Public Works Harold Garcia

Public Works Daniel Encinias

IT Supervisor John Tiernan were all present and addressed the Commission regarding their budgets while expressing their gratitude for finance and manager support.

### **COMPLETION**

Upon completion of the budget adjustment presentation, County Manager Les Montoya then made the following recommendations:

1. Across board 3% salary increase for all non-probationary, non-union, employees; including manager and all supervisors who have been in their positions for more than a year.
2. Also, a 5% merit increase for all grader operators.

Where upon Commissioner Padilla moved to approve the Mid Year Budget adjustments to include the manager's salary increase recommendations, a second was provided by Commissioner Ortiz; Motion carried.

### **Executive/Closed Session was not held**

### **ADJOURNMENT**

Motion made by Commissioner Ortiz to adjourn Special Commission Meeting. Second by Commissioner Padilla. Motion carried.

Approved this \_\_\_\_\_ day of \_\_\_\_\_, 2013 as the Official Minutes of The Board of County Commissioners of San Miguel County, New Mexico, of the Midyear Budget Hearing of the County Commission held on February 1, 2013.

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Nicholas T. Leger, Chairman

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Ron R Ortega, Vice-Chair

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Gilbert J.B. Sena, Commissioner

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Marcellino A. Ortiz, Commissioner

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Arthur J. Padilla, Commissioner

**ATTEST**

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Melanie Y. Rivera, County Clerk

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Minutes Submitted by: Michelle J. Padilla